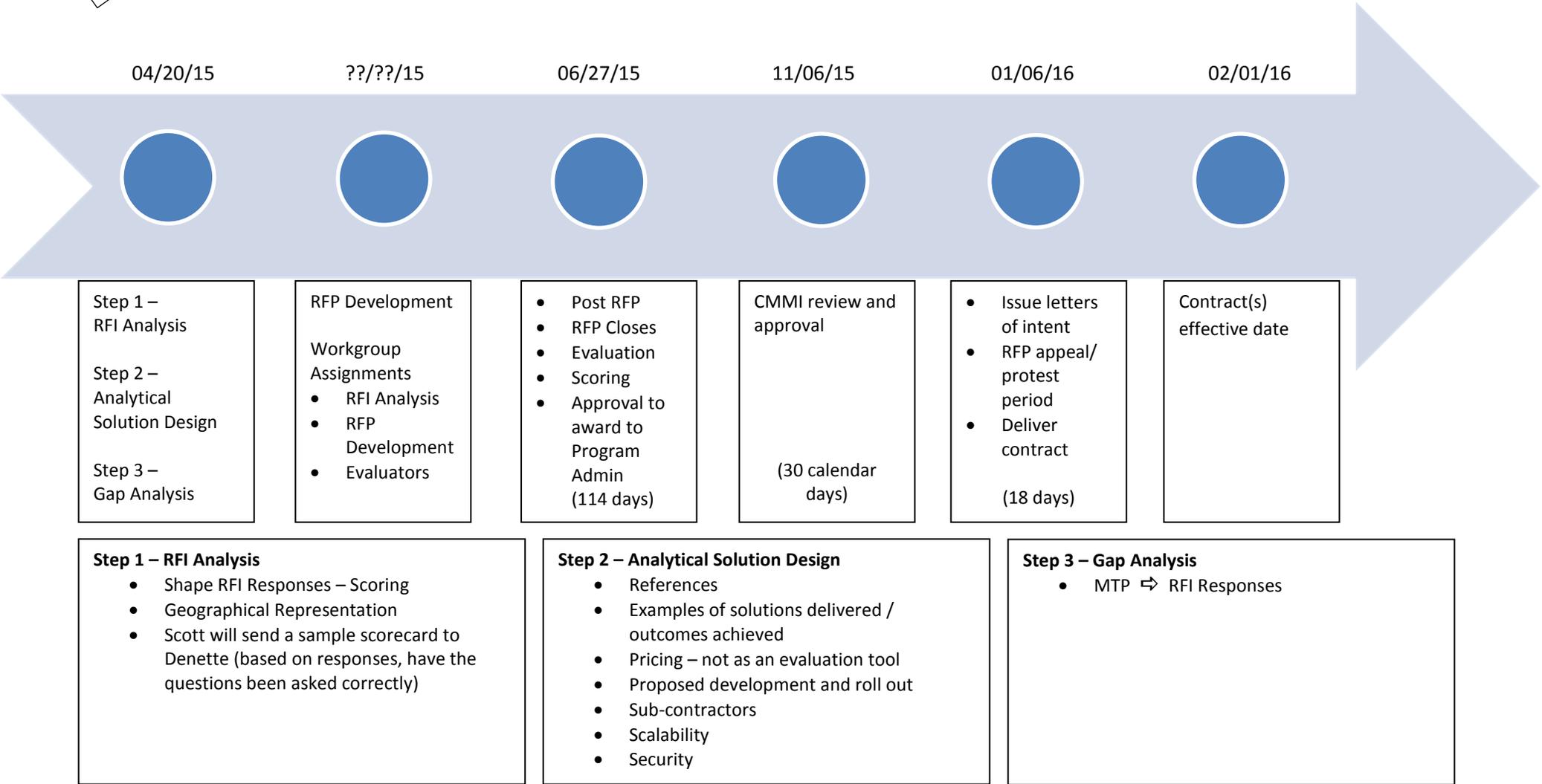


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Data Analytics RFP Development and Acquisition Timeline



RFP Development

- The system needs to quantify outcomes
- Should get testimonials from existing customers
- Ideally having a certificate for a cloud-based solution for CMS
- Be knowledgeable about population health management and be able to execute the triple aim approach to optimizing health system performance
- Be able to implement within our timeline constraints

RFP Acquisition Cycle – Below is an example of a RFP processing timeframe in working days (not calendar days) with the exception of the CMMI review and approval timeframe.

- Contracting and Procurement Services Unit (CAPS) Review (20 days)
- Post RFP (1 day)
- Pre-Proposal Conference (approximately 5 days after of posting RFP)
- Question Deadline (allow proposers a minimum of 5 days after posting to submit questions)
- Post Responses (allow IDHW approximately 5 days to post responses)
- RFP Closes (a minimum of 10 days after responses to questions are posted OR a minimum 10 days after last addendum is posted, whichever is later. It is recommended to allow more than the minimum 10 days on new or more complex services. A short turnaround may limit your bidder pool) 60 days has been suggested
- Open Proposals and verify Mandatory Submission Requirements (2 days)
- Pre-Evaluation Meeting (within 2-5 days of verifying Mandatory Submission Requirements)
- Evaluation Meeting (allow 5-10 days for evaluators to score proposals) 10 days has been suggested
- Tabulate scores and send Administrator “approval to award” memo for DAs signature (1 day after evaluation meeting)
- Department and CMMI Budget Detail and Narrative Justification review and approval (30 calendar days)
- Issue letters of intent to award and notice of intent to award (allow approximately 3 days after finalizing scores to receive approval memo back before sending letters)
- RFP appeal/protest period (allow a minimum of 5 days after distributing notice/intent to award letters)
- Develop and deliver contract to the contractor for signature (allow 5-10 days for signature)
- ANTICIPATED CONTRACT EFFECTIVE DATE

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