

HIT Workgroup Meeting

March 30, 2015

Meeting Notes

ATTENDEES:

LOCATION: 450 W State Street, 10th Floor, Room 10A, Boise, ID

Members Present:

Scott Carrell, Idaho Health Data Exchange
Cale Coyle, IDHW Medicaid Division
Brad Erickson, St Luke's Health System
Michael Farley, IDHW Information Technology Division
Tim Heinze, Idaho Primary Care Association
Zach Hodges, Qualis Health
Catherine Libby, IDHW Medicaid Division
Sheila Pugatch, IDHW Medicaid Division
Tom Rosenthal, IDHW Medicaid Division
Linda Rowe, Qualis Health
Scott Smith, Boise VA Medical Center
Kathy Turner, IDHW Public Health Division

Teleconference:

Paul Castronova, Primary Health
Michael Gaul, Kootenai Health
Tim Gordon, Boise VA Medical Center
Peter Sorensen for Lance Hatfield, Blue Cross of Idaho

Members Absent:

Andrew Baron, Terry Reilly Health Services
Marc Chasin, St Luke's Health System
Denette Dresback, St Luke's Health System
Peggy Evans, Qualis Health
Lisa Hettinger, IDHW Medicaid Division
Rene Hughes, IDHW Medicaid Division
Jim Johnston, Ascension Information Services
Richard Rainey, Regence Blue Shield
Greg Shibata, Regence Blue Shield
Jon Tolley, Kootenai Health
Rick Turner, St Alphonsus
Tina Voves, Benewah Medical Center

IDHW Staff Present:

Carla Cerchione, IDHW
Cynthia York, IDHW Healthcare Policy Initiatives Division

Office of the Attorney General:

Nicole McKay, Lead Deputy

Guests:

Heather Clark, IDHW Healthcare Policy Initiatives Division
Michael Ide, Idaho Primary Care Association
Charina Newell, Office of the Attorney General

Opening remarks, Introductions, Agenda review, Approve minutes – Scott Carrell – IHDE, Executive Director

- ❖ Scott welcomed members. Members provided brief introductions. Minutes of the 2/27/2015 HIT Workgroup meeting were accepted as prepared.
- ❖ Guests included: Heather Clark (IDHW Healthcare Policy Initiatives Division), Michael Ide (Idaho Primary Care Association), Charina Newell (Office of the Attorney General)

Conflict of Interest, Development of RFP – Nicole McKay, Deputy Attorney General

- ❖ The Development of the HIT Data Analytics RFP requires adherence to the Ethics in Government Act, the Bribery and Corruption Act, the Open Meetings Act, the Public Records Act and the Department of Administration's purchasing laws and rules. The two main points were: one, any member of the HIT workgroup who intends to bid on the RFP should recuse themselves from the development, scoring and award of the RFP; and two, proprietary information will be protected and the responses to the RFP will not be made public prior to the notice of intent to award being issued.
- ❖ Please send channel requests for Nicole McKay through Cynthia York or Carla Cerchione.

HIT Data Analytics RFI Compilation – Cale Coyle – IDHW, Medicaid Division

- ❖ The Department received 28 responses. The next step was organizing these responses in a meaningful way. Sheila Pugatch and five of her team put all of the responses into a compilation document. Most of the respondents are offering a cloud based solution. There were two responders whose responses were ineligible, inarticulate or incomplete.
- ❖ The selected contractor must be based in the lower 48 states. One of the workgroup members asked if preference could be given to an Idaho based company. Nicole McKay will research this and see if it is allowable.

Overview of RFI Analysis – Cynthia York – IDHW, Administrator Office of Health Policy Initiatives

- ❖ Denette Dresback has begun work on a graphical representation of the responses. All of the responses will be placed on a bell curve. Unfortunately she is ill and unable to be here today. The group had a lengthy discussion regarding the analysis, development and evaluation of the RFP.
- ❖ RFI Analysis
 - Based on the RFI responses the group will be assessing the best way to ask the questions to create a sound RFP. A scorecard will be used to assess the functionality of the questions.
 - The questions are being scored not the company.
 - A suggestion was made to select the top 5 responses and request a presentation. From that select the top 3 presentations for an in-person presentation.
 - Brad Erickson and Michael Farley (someone from Michael' group) volunteered to be on the RFI Analysis Workgroup.
 - The questions are being scored not the company.
- ❖ RFP Development
 - Request the respondents provide references.
 - Request the respondents provide clear examples demonstrating how they have driven outcomes.
 - The scope of work needs to be developed.
 - Evaluate the scope of work and one company's ability to deliver in all areas.
 - Assess the feasibility of using an integrator.
 - Hire a contractor that really understands data analytics to craft the RFP.
 - Weight the questions.
- ❖ Evaluation
 - Three considerations to keep in mind for the evaluation – budget, outcomes, can the company deliver.
 - Limit the scoring range for ease in evaluation.
 - Enlist an evaluator from outside the industry (Micron, BSU, etc).
- ❖ The group drafted a timeline for RFP development and acquisition.

Timeline and Next Steps – Scott Carrell – IHDE, Executive Director

- ❖ Nicole McKay will research whether or not preference can be given to an Idaho based company.
- ❖ Based on the workgroup's input, Carla Cerchione will develop a timeline.
- ❖ Scott Carrell will send Denette Dresback a scorecard.
- ❖ Denette Dresback will create a graphical representation of the responses and send to the group by April 13th.
- ❖ The workgroup will review Denette Dresback's work prior to the April 20th meeting.
- ❖ The next meeting is scheduled for Monday, April 20th from 2:30-4:30pm.

The meeting concluded at 4:30 p.m.