

Data Analytics Request for Proposal & Contract Process

Proposed Procurement Partners and Process – April 30, 2015

Introduction: Health information exchange (from both claims and clinical data sources) is essential to advancing the goals and aims of the State Health Innovation Project (SHIP) as such, procurement of a competent and capable vendor to execute and maintain this capability is paramount. Strict compliance with the requisition process outlined in I.C. § 67-5718 ensures an equitable opportunity for all interested parties to bid for the project. Given the number of individuals interested in SHIP and supporting various workgroup and role, segregation of stages and duties will ensure integrity and fair opportunity throughout the entire procurement process.

Process:

Stage 1. The Health Information Technology (HIT) Workgroup will review the response matrix to the RFI released in early 2015; based on the responses, the HIT Workgroup will make recommendations for content areas of the RFP including prioritization of the content areas.

Stage 2. Technical Assistance will be accessed through SHIP to collect other RFP samples and data from other SIM states already implementing data analytic contracts.

Stage 3. Using existing state contracts (these contractor(s) are prohibited from submitting proposals) with subject matter experts in information technology, an RFP will be developed using the recommendations from the HIT workgroup and TA information. The contractor will formulate the required content in the RFP to help ensure that proposers understand the service requirements and they will also determine the weighting criteria that will be used for the RFP scoring process. The Department procurement team will issue and manage the RFP process with the assistance of the subject matter contractor.

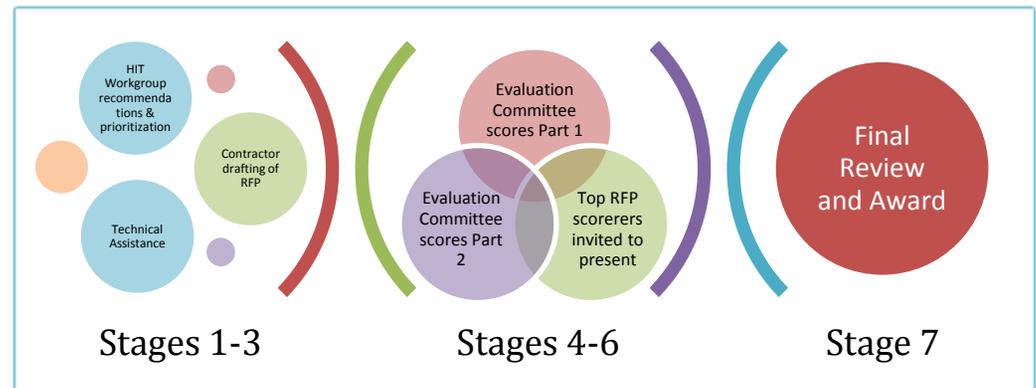
Stage 4. The RFP is released and proposal responses are submitted.

Duration of RFP release will be at a minimum 30 days and likely no more than 60 days – with the potential for timeline adjustments being made should issues arise during the RFP process (i.e. questions, clarifications, etc.).

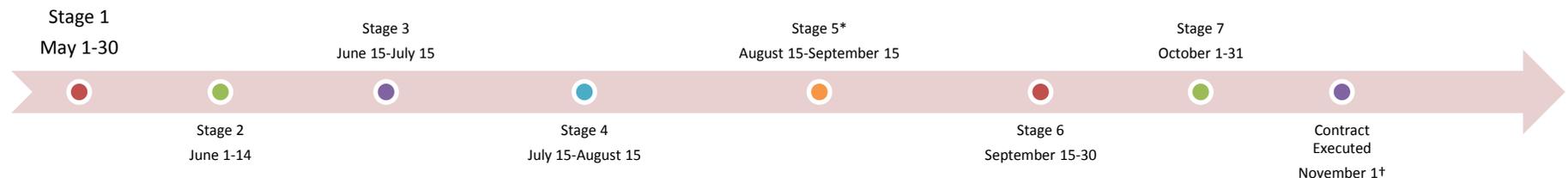
Stage 5. An RFP evaluation committee comprised of no more than five (5) individuals will review and evaluate RFP proposals submitted. The committee will complete the initial technical scoring portion of the process (Part 1). Members of the committee will include information technology experts, clinical professionals (quality measures experts) and Department staff. This committee will not include any member of the HIT workgroup.

Stage 6. The top technical scoring proposers will be invited to give an in person presentation and demonstration of their product and services using a sample data set provided by SHIP. The RFP evaluation committee members will complete the technical scoring of demonstrations (Part 2).

Stage 7. Total technical and cost scores will be combined to determine the apparent winner. Department and federal program final review and award issued.



Timeline:



*Depending on number of proposals submitted, scoring time may vary

†Variable depending selected proposal and other factors (i.e. issues, appeals)