



# Idaho Healthcare Coalition

## Meeting Minutes:

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**SUBJECT:** Idaho Healthcare Coalition      **DATE:** October 14, 2015

**ATTENDEES:** Denise Chuckovich, Cynthia York, Scott Carrell, Jeff Crouch, Dr. Keith Davis, Russell Duke, Ross Edmunds, Tom Fronk, Lisa Hettinger, Dr. Glenn Jefferson, Yvonne Ketchum, Bruce Krosch, Rene LeBlanc, Deena LaJoie, Maggie Mann, Carol Moehrle, Dr. David Pate, Susie Pouliot, Geri Rackow, Dr. Kevin Rich, Neva Santos, Elke Shaw-Tulloch, Mary Sheridan, Dr. Boyd Southwick, Lora Whalen, Jennifer Wheeler, Ann Wilde, Dr. Bill Woodhouse

**Office of the Attorney General:** Nicole McKay

**Teleconference:** Dr. Andrew Baron, Grace Chandler, Dr. Scott Dunn, Casey Meza, Daniel Ordyna, Janet Willis, Dr. Robert Polk, Karen Vauk, Susan Ault

**Members Absent:** Dr. Ted Epperly, Richard Armstrong, Josh Bishop, Melissa Christian, Mike Dixon, Senator Lee Heider, Tammy Perkins, Dr. David Peterman, Representative Fred Wood, Dave Schmitz, Larry Tisdale,

**DHW Staff** Ann Watkins, Miro Barac, Casey Moyer, Kate Creswell, Kym Schreiber, Taylor Kaserman, Kim Thurston

**Guests:** Gina Pannell, Norm Varin, Rachel Harris

**Mercer:** Katie Falls, Jennifer Feliciano

**STATUS:** Final 11/18/15

## Summary of Motions/Decisions:

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**Motion:** Dr. Keith Davis moved to accept the minutes of the September 9, 2015, Idaho Healthcare Coalition (IHC) meeting as prepared. Motion carried.

Rene LeBlanc seconded the motion.

**Motion:** Neva Santos moved to accept the Patient Centered Medical Home (PCMH) final application with identified changes. Motion carried.

Susie Pouliot seconded the motion.

**Motion:** Tom Fronk moved to accept the selection process for clinic participation in SHIP as presented in the handout. Motion carried.

Carol Moehrle seconded the motion.

**Motion:** Tom Fronk made a motion for the Coalition members to accept his resignation as a member of the IHC. Mr. Fronk amended his motion to include a request that the Coalition members recommend Yvonne Ketchum to the Governor's Office as his replacement. Motion carried.

Anne Wilde seconded the motion.

**Motion:** Lisa Hettinger moved to accept the Multi-Payer Workgroup (MPW), Community Health EMS (CHEMS) Advisory Group, Population Health Workgroup (PHW) and Community Health Workers (CHW) Advisory Group Charters as prepared. Motion carried.

Rene LeBlanc seconded the motion.

**Motion:** Ross Edmunds moved to adopt the proposed definition of the Medical-Health Neighborhood. Motion carried.

Tom Fronk seconded the motion.

## Agenda Topics:

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### Opening remarks:

- ◆ Denise Chuckovich called the roll and welcomed everyone. Cynthia York introduced the newest members of the SHIP team, Kym Schreiber and Taylor Kaserman. Kym filled the PCMH Transformation Project Manager position previously held by Heather Clark. She has experience in both DHW Division of Medicaid Idaho Medicaid Health Homes project and Behavioral Health. Taylor, a recent graduate of Boise State University with a Bachelor of Science degree in Political Science, accepted the Administrative

Assistant II position. Both employees started full time October 05, 2015. Telehealth Project Coordinator, Kate Creswell, was also introduced. Kate received her Master of Health Science, Health Policy from BSU and she previously worked at the Idaho Medical Association.

## **Agenda Topics**

### **IMHC Draft Final Application Presentation – Dr. Scott Dunn, Chair IMHC**

- ◆ Dr. Dunn presented the Final PCMH Application (Attachment 1) for the first wave (Cohort 1). Those clinics that submitted an interest application, as well as the Idaho Medical Home Collaborative (IMHC) pilot clinics, will be invited to complete the final PCMH Application which will be used to evaluate and determine cohort one (1) clinics. The selection criteria are based on key transformation standards and elements thought to increase the chance of successful PCMH creation. Also noted on the first page of the application is a statement that describes how SHIP is a multi-year plan that will include a second and third wave (cohort) of clinic selection.

The application includes eight (8) sections. Dr. Dunn briefly highlighted each section. Submissions will be completed online using a web based application. Recommendations from the Coalition members include:

- Ability to save incomplete applications for completion at a later time.
- Capability to print the completed application.
- Indicate required fields.
- Show a progress bar.
- Correct application numbering errors.
- Section 6 - add question related to oral health services.
- Add a follow-up question in section 3 related to EHR installation.
- Recommendation to allow organizations with multiple clinic sites the ability to link the information for each clinic to avoid redundancy-SHIP to investigate feasibility of request.

### **Selection Process for Clinic Participation in SHIP – Nicole McKay, Lead Deputy Attorney General, & Cynthia York, SHIP Administrator:**

- ◆ Nicole McKay reviewed the legal parameters of the Coalition members' role in the application review and selection process of PCMH clinics. Ms. McKay explained that as non-compensated, appointed public officials, per the Ethics in Government Act, Coalition members are not prohibited from having an interest in a contract made with SHIP so long as the provisions of the Bribery and Corruption Act are strictly adhered to, which includes: 1) not taking any part in the preparation of the contract and bid specifications and 2) not voting, or approving the contracts. (*Attachment 2*)
- ◆ Cynthia York gave a brief overview of the PCMH Clinic Selection Process Timeline. By using the adopted criteria from the IHC and the anticipated timeline for year-one PCMH recruitment, this proposed process shows anticipated activity date(s), responsible entity, and equitable process for all interested Idaho clinics. After completing the final version, with assistance from the IMHC, the SHIP team will build a combined Final SHIP Application and Readiness Assessment into an online application. Selection will be based on the Coalition members' recommended qualifying criteria. Qualifying criteria include:
  - Clinic leadership
  - Geographic location
  - Electronic health record (EHR)
  - Rural vs. Urban

- Previous PCMH experience
- Behavioral Health Integration

This process includes seven (7) stages. Coalition members discussed this process and questions regarding each stage were answered by Ms. York and Ms. McKay. (*Attachment 3*)

**Contract Project Manager Update and Communications Plan** – *Katie Falls, Principal, Mercer, Jennifer Feliciano, Mercer (Attachment 4):*

- Jennifer Feliciano reported that the first draft of the revised Operational Plan has been completed and is due to CMMI by December 1<sup>st</sup>.
- Katie Falls presented the updated Communications Plan which reflects IHC recommended revisions discussed at the September IHC meeting. The additional section Mercer will be working on includes metrics, tracking and process for evaluating messaging as the project evolves. The finalized plan will be presented to the IHC in November.

**Update Idaho Primary Care Association (IPCA) Submission for Transforming Clinical Practices Initiative (TCPI) Grant** – *Tom Fronk, IPCA (Attachment 5):*

- ◆ Tom Fronk reported the results of the TCPI Grant application that IPCA, along with DHW, IAFP, and IMA applied for at the request of the IHC. This initiative was designed to help clinicians achieve healthcare transformation. Awards were announced September 29, 2015; Idaho was not among those who received the award.
- ◆ Practice Transformation Networks (PTN) Grant application was submitted by St. Luke's Partners, but later withdrawn. Idaho was named in two (2) PTN Grants per the CMMI web page; however, the identity of the recipients is unknown at this time.
- ◆ Ms. York and Ms. Creswell will follow up with the recipients of the PTN grants in which Idaho was named and will keep the IHC updated.

**Workgroup Charter Review and Approval** – *Cynthia York, Katie Falls*

- ◆ Ms. York and Ms. Falls presented the charters for the Multi-Payer Workgroup (MPW), Community Health Workers Advisory Group (CHW), Community Health EMS Advisory Group (CHWMS), and Population Health Workgroup (PHW) to the Coalition members for their approval (*Attachment 6*). Ms. Falls explained the importance of each charter's activities, milestones, and deliverables as this information will be incorporated into the Operational Plan. Each charter discussed has been signed off by all workgroup and advisory group members.

**SHIP Operations and Advisory Group Reports/Updates** – *Cynthia York,*

- ◆ Ms. York reported on the SHIP Operations and IHC Workgroup Report (*Attachment 7*). Highlights from the report are listed below:
  - The HIT Data Analytics RFP has been released. However, it is currently in the black-out stage and we are unable to provide further comments. Additional information can be found on the SHIP website, HIT workgroup page, including a link the states procurement site.
  - Ms. York introduced Grace Chandler, PCMH Project Director from Briljent, LLC. Although the contract with Briljent has not been signed, Ms. Chandler did provide a brief overview of the team that will be working on the PCMH Contract. Briljent has subcontracted with 1) Myers and Stauffer, who will be working on the data and payment component of the contract, and 2) Health Management Associates, who will be working on the PCMH transition as well as clinical quality and readiness transformation. Ms. Chandler will deliver a full report at the next IHC meeting.

- Dr. Dunn updated the Coalition members on the results of the Application of Interest. The IMHC received 134 applications from 73 organizations.
- The DHW Division of Public Health was tasked by the PHW to provide a draft definition of the medical neighborhood which is tailored to Idaho's unique approach to healthcare transformation. Elke Shaw-Tulloch presented the draft definition to the Coalition member with a request that the Coalition members adopt the proposed Medical-Health Neighborhood definition. (*Attachment 8*)

**Medicare Payment Proposal** – *Lisa Hettinger, DHW:*

- ◆ Lisa Hettinger reported on the Centers for Medicare and Medicaid (CMS) and Centers for Medicare and Medicaid Innovation (CMMI) meeting regarding Idaho's Medicare payment proposal. At this juncture, Idaho's proposal for inclusion of Medicare in SHIP was not accepted. Reaction from CMMI was disappointing and surprising considering previous talks with CMMI. Ms. Hettinger states that they are regrouping in an effort to go back to the CMMI Project Manager to further discuss value based reimbursement and the inclusion of Medicare.

**SHIP Regional Health Collaborative Kick-Off and IPCA Learning Session** – *Miro Barac, RC Project Manager, DHW and Tim Heinze, Medical Home Meaningful Use Program Manager, IPCA:*

- ◆ Miro Barac gave a brief overview of the RC Kick-Off workshop that is scheduled on November 5, 2015. The purpose of the workshop is to convene RC leadership teams from the seven (7) districts to discuss project assumptions, definitions, roles, and expectations. Discussions will also include identifying regional stakeholders, communication channels, risk and mitigation strategies, as well as timelines and milestones. (*Attachment 9*)

Coalition members were asked to contact [BaracM@dhw.idaho.gov](mailto:BaracM@dhw.idaho.gov) with any questions.

- ◆ Tim Heinze invited the Coalition members to the 8<sup>th</sup> Annual Statewide PCMH Learning Session that is scheduled for November 6, 2015. Mr. Heinze described the event as an opportunity to hear from experts in the areas of best practices in PCMH, quality improvement, Behavioral Health Integration, and related topics. (*Attachment 10*)

For details or to register for this event, please go to [IPCA.org](http://IPCA.org)

**Closing remarks and Next Steps** – *Denise Chuckovich:*

- ◆ Next IHC meeting is November 18, 2015, and will be located in the JRW Building West side conference room on the first floor.

There being no further business Ms. Chuckovich adjourned the meeting at 4:01 p.m.