



Idaho Healthcare Coalition

Meeting Minutes:

SUBJECT: Idaho Healthcare Coalition **DATE:** November 18, 2015

ATTENDEES: Dr. Ted Epperly, Denise Chuckovich, Cynthia York, Josh Bishop, Scott Carrell, Russell Duke, Ross Edmunds, Lisa Hettinger, Bruce Krosch, Deena LaJoie, Dr. David Peterman, Dr. Robert Polk, Dr. Kevin Rich, Neva Santos, Elke Shaw-Tulloch, Mary Sheridan, Larry Tisdale, Karen Vauk, Jennifer Wheeler

Teleconference: Dr. Andrew Baron, Grace Chandler, Dr. Keith Davis, Dr. Scott Dunn, Dr. Glenn Jefferson, Rene LeBlanc, Maggie Mann, Susie Pouliot, Geri Rackow, Janet Willis, Lora Whalen

Members Absent: Richard Armstrong, Melissa Christian, Jeff Crouch, Mike Dixon, Senator Lee Heider, Yvonne Ketchum, Nicole McKay, Dr. Casey Meza, Carol Moehrle, Daniel Ordyna, Dr. David Pate, Tammy Perkins, Dr. Dave Schmitz, Dr. Boyd Southwick, Representative Fred Wood, Ann Wilde, Dr. Bill Woodhouse

DHW Staff Ann Watkins, Miro Barac, Casey Moyer, Kym Schreiber, Taylor Kaserman, Kim Thurston

Guests: Rachel Harris, Gina Pannell, Norm Varin

Mercer: Jennifer Feliciano, Maggie Wolfe

STATUS: Final 12/09/15

Summary of Motions/Decisions:

Motion: Neva Santos moved to accept the minutes of the October 14, 2015, Idaho Healthcare Coalition (IHC) meeting as prepared.

Elke Shaw-Tulluch seconded the motion.

Motion carried.

Motion: Larry Tisdale moved that the Idaho Healthcare Coalition approve and support the SHIP Operational Plan as presented by Mercer.

Josh Bishop seconded the motion.

Motion carried.

Motion: Dr. Robert Polk moved that the Idaho Healthcare Coalition adopt the Communications Plan as presented.

Neva Santos seconded the motion.

Motion carried.

Motion: Jennifer Wheeler moved that the Idaho Healthcare Coalition adopt the CHW Training as prepared.

Neva Santos seconded the motion.

Motion carried.

Motion: Dr. David Peterman moved that the Idaho Healthcare Coalition adopt the Telehealth SHIP Charter as prepared with the exception to strike out Goal 6.

Lisa Hettinger seconded the motion.

Motion carried.

Agenda Topics:

Opening remarks: “The best time to plant a tree was **20 years ago**. The second best time is **now**.”
Chinese Proverb

- ◆ Dr. Epperly called the roll and welcomed everyone.

Agenda Topics

Operations Plan – *Maggie Wolfe, Mercer (Attachment 1):*

- ◆ Ms. Wolfe presented the updated Operational Plan to the Coalition members for their approval and support. The Operational Plan is a requirement of all State Innovation Models Initiative (SIM) Model Test states. This plan is due to the Centers for Medicare and Medicaid Services (CMMI) on December 1, 2015, and the approval of Year 2 grant funding is contingent on the approval of this plan. The benefits of the Operational Plan are listed below:

- Ensures common understanding between Idaho and CMMI.
- Management tool to help Idaho organize activities and resources.
- Monitoring document for CMMI and Idaho to keep the project on track.
- ◆ Next steps include:
 - Submit plan on December 1, 2015.
 - SHIP reports to CMMI quarterly.
 - SHIP will submit updated Operational Plan in each grant year.

Communications Plan – *Jennifer Feliciano, Mercer (Attachment 2):*

- ◆ Ms. Feliciano informed Coalition members of the latest updates to the Communication Plan. These updates included, metrics, tracking, and processes for evaluating the messaging. She then asked the Coalition members to discuss what “toolkit priorities” they felt needed to be included in the plan. Agreed upon priorities are listed below:
 - Patients’ toolkit should include:
 - Fact sheet
 - Testimonials
 - Talking points
 - Primary Care Providers’ toolkit should include:
 - Presentation slide deck
 - Talking points
 - Medical Health Neighborhoods’ toolkit should include:
 - Talking points
 - Recruitment toolkit
 - Regional Health Collaboratives’ toolkit should include:
 - White paper
 - Presentation slide deck
 - Talking points
 - Recruitment toolkit
 - Payers’ toolkit should include:
 - Talking points
 - Policy Makers’ toolkit priorities were highlighted by Coalition members as High Priority and should include:
 - Presentation slide deck
 - Fact sheet
 - Talking points
- ◆ Ms. Feliciano then requested that the Coalition members adopt the Communication Plan as presented.

IPCA PCMH Learning Session – *Kymberlee Schreiber, PCMH Project Manager, Department of Health and Welfare (DHW) (Attachment 3):*

- ◆ The Idaho Primary Care Association (IPCA) in collaboration with DHW and the Office of Healthcare Policy Initiatives (OHPI), organized the Statewide PCMH Learning Session on November 6, 2015. There were over 175 providers and staff that attended from across the state.

PCMH Process Update – *Kymerlee Schreiber, PCMH Project Manager, DHW:*

- ◆ Ms. Schreiber gave a brief overview of the status of the PCMH final application process. SHIP received over 100 applications. We are currently in the final stages of organizing a “Selection Team” and we are still on track to select the clinics and notify them the first week in December. The selected clinics will be announced at the December 9, 2015, IHC meeting.

PCMH Contract – *Grace Chandler, PCMH Contractor Project Director, Briljent, LLC, Pat Dennehy, Training and Technical Assistance Lead, Health Management Associates (HMA) (Attachment 4):*

- ◆ Ms. Chandler described the anticipated timeline for enrolling the practices; this timeline includes training the practices and any technical assistance that will be needed. Ms. Dennehy stated that they look forward to coming to Idaho for 2 weeks of live training during the 1st year in addition to the on-line learning collaboratives and coaching sessions that will be offered by HMA to the SHIP PCMH practices.
- ◆ Ms. Chandler described the Incentive Payment Accounting System (I-Pas), a web-based module for incentive payment calculations and reporting. The PCMH Transformation team is working with the SHIP staff to develop outcome measures for the incentive calculations, payments and reporting. This model will be presented to the Coalition members at the December 09, 2015, IHC meeting.
- ◆ The PCMH Transformation team will be developing a PCMH web portal. Development will commence in December and finish sometime in January. This web portal will be for data reporting and to store training material. The PCMH portal is scheduled to link from the SHIP (www.ship.idaho.gov) portal in February.

RC Update – *Dr. Epperly, Chair, Denise Chuckovich, Deputy Director, DHW (Attachment 5):*

- ◆ Dr. Epperly gave a brief overview of the Regional Collaborative Kick-Off that was held November 5, 2015. The purpose for the workshop was to help establish a shared understanding about the RC’s role in SHIP. During the all-day session, there were three modules for participants that included; information sharing, information processing and discussion. Time was also allotted for each District’s SHIP RC Executive team and PHD SHIP staff to work on their RC Strategic Plan.

Community Health Worker (CHW) Training Committee Recommendations – *Mary Sheridan, Rural Health Supervisor, DHW (Attachment 6):*

- ◆ Ms. Sheridan reported that the CHW Committee members met and held a series of stakeholder meetings and also met with a CHW key informant group. Following that dialogue, a CHW training subcommittee was formed to determine the recommendations for a CHW training curriculum and a delivery model for Idaho. On October 15, 2015, the Committee members agreed to adopt and adapt Massachusetts’ curriculum with some modifications for the Idaho SHIP CHW training model. The Committee members also agreed that the delivery method should include, core training delivered in person, whenever possible; utilize technology to facilitate learning and optimize face-to-face classroom time, such as podcasts and online discussion boards; electives possibly offered online; and a train-the-trainer system to support local relevance and training accessibility/sustainability.
- ◆ Ms. Sheridan respectfully asked that the Coalition members approve and support the CHW training model as presented.

Telehealth Charter Approval – *Mary Sheridan, Rural Health Supervisor, DHW (Attachment 7):*

- ◆ Ms. Sheridan also presented the Telehealth SHIP Charter to the Coalition members for their approval to adopt the Charter as presented. Coalition members discussed the Charter and agreed that Goal 6 should be removed from the Workgroup Summary under SHIP Goals.

SHIP Operations and Advisory Group Reports/Updates (*Attachment 8*):

- ◆ Due to time constraints the SHIP Operations and IHC Workgroup Report was not presented to the Coalition members. The report was distributed to the Coalition members in their meeting packets. The Coalition members agreed to accept the workgroup reports as prepared.

Closing remarks and Next Steps – *Denise Chuckovich*:

- ◆ The Next IHC meeting is December 9, 2015, and will be located in the JRW Building East side conference room on the first floor.
- ◆ Any agenda items or questions can be e-mailed to Ms. York, Ms. Chuckovich, or Dr. Epperly. E-mail addresses are listed below:
 - YorkC@dhw.idaho.gov
 - ChuckovD@dhw.idaho.gov
 - Ted.Epperly@fmridaho.org

There being no further business Dr. Epperly adjourned the meeting at 4:25 p.m.