



# Idaho Healthcare Coalition

## Meeting Minutes:

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**SUBJECT:** Idaho Healthcare Coalition      **DATE:** February 10, 2016

**ATTENDEES:** Dr. Ted Epperly, Denise Chuckovich, Cynthia York, Dr. Andrew Baron, Josh Bishop, Scott Carrell, Ross Edmunds, Lisa Hettinger, Yvonne Ketchum, Deena LaJoie, Dr. Robert Polk, Susie Pouliot, Dr. Kevin Rich, Neva Santos, Mary Sheridan, Larry Tisdale, Anne Wilde Nikole Zogg

**LOCATION:** 700 W State Street, 1<sup>st</sup> Floor East Conference Room

**Teleconference:** Dr. Mike Dixon, Russell Duke, Rene LeBlanc, Maggie Mann, Dr. Casey Meza, Daniel Ordyna, Dr. David Peterman, Dr. Bill Woodhouse, Sarah Renner, Grace Chandler

**Members Absent:** Director Richard Armstrong, Jeff Crouch, Melissa Christian, Dr. Keith Davis, Dr. Scott Dunn, Senator Lee Heider, Dr. Glenn Jefferson, Dr. David Pate, Tammy Perkins, Elke Shaw-Tulloch, Dr. Boyd Southwick, Representative Fred Wood

**DHW Staff** Ann Watkins, Miro Barac, Casey Moyer, Kym Schreiber, Taylor Kaserman, Alexa Wilson, Burke Jensen

**Guests:** Rachel Harris, Kim Thurston, Scott Oien, Gina Pannell, Melissa Dilley, Norm Varin, Gina Westcott, Todd York

**Mercer:** Katie Falls, Jenny Feliciano

**STATUS:** Draft 02/10/16

## Summary of Motions/Decisions:

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**Motion:** Lisa Hettinger moved to accept the minutes of the January 13, 2016, Idaho Healthcare Coalition (IHC) meeting as prepared.

Mary Sheridan seconded the motion.

Motion carried.

**Motion:** Mary Sheridan moved that the Idaho Healthcare Coalition accept the SHIP telehealth expansion concept and next steps as presented.

Dr. Andrew Baron seconded the motion.

Motion carried.

**Motion:** Neva Santos moved that the Idaho Healthcare Coalition (IHC) accept the Behavioral Health Integration Workgroup's concept and next steps as presented.

Dr. Kevin Rich seconded the motion.

Motion carried.

**Motion:** Susie Pouliot moved that the Idaho Healthcare Coalition adopt the Statewide Healthcare Innovation Plan (SHIP) Communications Plan materials as presented by Mercer.

Deena LaJoie seconded the motion.

Motion carried.

## Agenda Topics:

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**Opening remarks:** "Growth is never by mere chance. It is the result of forces working together." James Cash Penney

- ◆ Dr. Epperly called the roll, and welcomed everyone.
- ◆ Dr. Epperly introduced Alexa Wilson the new SHIP Administrative Assistant II.

### Agenda Topics

**SHIP Operations Update**– *Cynthia York, Administrator, OHPI:*

- ◆ Ms. York announced the SHIP pre-implementation year concluded on January 31, 2016 and recognized the SHIP team, IHC and Idaho stakeholders for their dedication and work that shows in the progress that has been made. As of February 1<sup>st</sup> 2016 all agreements from Brilljent have gone out to clinics as a legal agreement between the Cohort 1 PCMH clinics and Brilljent and their subcontractors. The agreements are due back to Brilljent by February 12<sup>th</sup>. After they are signed, the Idaho Health Data Exchange (IHDE) will begin contacting the clinics and will send out business agreements needed to begin establishing a shared connection between the IHDE and Cohort 1 PCMH clinics.

- ◆ On February 9<sup>th</sup> 2016 Kym Schreiber sent out a welcome letter to the Cohort 1 clinics from the SHIP team outlining next steps. There will also be a Memorandum of Understanding (MOU) going out shortly between the department and Cohort 1 clinics. This document helps ensure the clinics have a description of the department's roles and responsibilities. The MOU also outlines the responsibilities of the clinics to engage in PCMH transformation, data and information collection and IHDE connectivity for all three model test years.
- ◆ A PCMH learning webinar has been scheduled for February 16<sup>th</sup> and the in-person learning collaborative is scheduled for March 2<sup>nd</sup> -3<sup>rd</sup> for Cohort 1 clinics and PHD Ship staff.

**Update on Contracts w/ PCPs, learning session training schedule – Grace Chandler, Briljent:**

- ◆ Ms. Chandler gave an overview on the clinic agreements that have been sent out to all clinics on February 2<sup>nd</sup> and 3<sup>rd</sup>. Briljent is already receiving signed agreements. Twenty clinics have returned their signed agreements as of today. The final due date for return of all documents is Feb. 12<sup>th</sup>; these are needed back before training begins in March. Dr. Epperly asked what will happen with clinics who have not returned agreements by February 12<sup>th</sup>. Ms. Chandler said that clinics that have not turned in the agreements will be contacted on February 15<sup>th</sup> to ascertain where they are at in processing the documents.
- ◆ Ms. Renner went over the incentive payment and progress measure tracking system in I-PAS. These reports will be in the PCMH portal and on the dashboard that HMA is creating for the clinics.
- ◆ Dr. Epperly asked when Briljent will request data from the clinics. Ms. Renner said the collection of data will occur automatically as information is added into the portal.
- ◆ Ms. Chandler also discussed the transformation training and technical assistance that clinics will receive. They have a very aggressive timeline to help train everyone on PCMH transformation. Every clinic will receive individualized training and assistance to achieve PCMH recognition. The kick off session will be next Tuesday, February 16, 2016 via webinar with clinics and Public Health District staff. Briljent will also distribute a self-assessment tool to help clinics determine their current PCMH status. The learning collaboratives are going to take place the first week of March at which time Briljent will develop a transformation plan for all Cohort 1 clinics. This plan will be reviewed in the monthly coaching calls as a mechanism to help assist clinics in their transformation along with monthly webinars. Briljent is asking clinics to bring administration staff and clinic leaders to the March 2<sup>nd</sup>-3<sup>rd</sup> learning collaborative.
- ◆ Ms. Chandler reviewed the agendas, training topics and learning tracks for all four days of the learning collaboratives. She also responded to questions from IHC members.
- ◆ Mary Sheridan asked if there would be any opportunity to provide an overview to clinics on the SHIP Community Health Workers and medical-health neighborhood components. Ms. Chandler stated that on both days there will be panel discussions on these topics as well as other SHIP programs. Ms. York thanked Pacific Source for providing funds to purchase breakfast for the participants on day one of the clinics' learning collaborative.
- ◆ Yvonne Ketchum asked what evaluation surveys would be administered to measure the success of the learning collaboratives. Ms. Chandler said there will be surveys and a debriefing at the conclusion of the learning collaboratives. A one page summary recapping each learning session will be provided by Briljent at next month's IHC meeting.

**Regional Collaboratives Update – Miro Barac, SHIP RC Project Manager, DHW:**

- ◆ Mr. Barac presented an update on the Regional Collaboratives (RC's). He congratulated the Public Health Districts on hiring excellent SHIP managers. Mr. Barac covered the timeline for the sub grant with the Public Health Districts and their progression since July, 2015. On November 5<sup>th</sup> 2015 there was a regional collaborative kick off to begin developing roadmaps for each of the collaboratives.

- ◆ Regional Collaborative Champions and PHD SHIP staff have recruited ten to fifteen people to serve on the RCs and are working on filling all of the vacant positions. All of the RCs are engaging in projects; however, it is still too soon to gauge what their overall direction and focus will be in each of the seven areas. The PHD SHIP Managers have been instrumental in the formation of these groups and the identification of RC projects.
- ◆ It was pointed out that RCs are really focused on the PCMH transformation and a critical part of that transformation will be including consumer representation on the regional collaboratives.
- ◆ The frequency, method and mode of communication from the RC's to the IHC was raised by Mr. Barac.
- ◆ Dr. Epperly opened the floor for IHC members to respond to these questions. Dr. Baron informed the group that they have tried reaching out to potential consumers to be on their RC but have not been successful in having a consumer join their collaborative. Josh Bishop asked if there was a patient board in Idaho that potential consumers could be drawn from for the regional collaboratives. Dr. Rich asked that there be more communication on what each regional collaborative is doing and that the RC Champions meet to share what each area is doing as a part of SHIP. Dr. Epperly suggested monthly phone calls, and posting information on the regional collaborative page of the SHIP website. Ross Edmunds also suggested reaching out to the behavioral health boards as a way to engage consumers in SHIP.
- ◆ Dr. Epperly asked for suggestions on how to measure successes of the RCs and next steps moving forward. In the upcoming IHC meetings two regional collaborative chairs will present updates on their collaborative, so that the IHC may stay informed on their activities. It was suggested that the RCS in Regions 3 and 4 be asked to present at the next IHC meeting.

**SHIP Telehealth Expansion Plan Update – Mary Sheridan, Bureau Chief Rural Health, DHW:**

- ◆ Ms. Sheridan presented a summary on the Telehealth Council goal two subcommittee. . The Telehealth goals within SHIP are to expand and test Telehealth services. She discussed the outcomes of the Telehealth subcommittee November meeting. Discussion points were: 1) the need for a Telehealth-readiness assessment, 2) should program development pieces be provided, and 3) PCMH support mechanisms for providing Telehealth. The committee also concluded there was a need to establish measures for monitoring success and best practices for the use of Telehealth in these clinics. The subcommittee is seeking the support of the IHC for this plan.
- ◆ Dr. Epperly opened the floor for questions or clarifications. Josh Bishop inquired if legislative action was a part of the plan. Mary Sheridan responded that legislative action was not part of their charge as a subcommittee. The IHC approved the summary plan as presented.

**Results of Behavioral Health Integration Survey – Gina Westcott, Hub Administrator Behavioral Health, DHW:**

- ◆ Ms. Westcott presented on the behavioral health survey, she talked about how Behavioral Health is related to diabetes, tobacco cessation and obesity, three of SHIP's clinical quality measures. She went on to thank the Regional Collaborative chairs for their help and comments on the Behavioral Health Integration survey.
- ◆ The Behavioral Health Integration survey was created as a mechanism to assess the current status of BHI. Ms. Westcott went on to talk about survey questions and methodologies and presented survey results from participating clinics.
- ◆ Moving forward to enhance Behavioral Health Integration in these clinics; the next steps for achieving these goals will be: 1) developing partnerships; 2) designing BHI learning sessions, curriculum and educational topics; 3) outlining specific goals for Behavioral Health integration; 4) looking at how the BHI workgroup can provide assistance and 5) future development of a peer to peer support model for clinics.
- ◆ Dr. Epperly asked for a motion of support for the proposed action plan. Dr. Woodhouse commented on that sustainability for BHI at the clinic level was an important consideration. Josh Bishop asked what are the

levels of training professionals have in the clinics. Ms. Westcott provided a recap of survey results as to the current levels of BH professional capacity. With there being no further questions the IHC moved to accept the workgroup's next steps as presented.

**Communications Update: Slide Decks – Katie Falls, Principal Mercer:**

- ◆ Ms. Falls presented the slide decks prepared by Mercer for use by IHC members on SHIP PCMH transformation. There are 4 slide decks targeted for specific audiences that will be posted on the SHIP website for IHC member access. Mr. Moyer demonstrated the SHIP website, the IHC membership page and membership login protocols. The login user name and password will be sent to IHC members in the very near future.
- ◆ Mr. Moyer also noted the communications feedback form that will be on the IHC member side of the SHIP website to track when these new communications tools are being utilized.
- ◆ Ms. Falls explained how these key messages were developed. The Mercer team wanted to make sure there was a consistent message among the various audiences. These slide decks are master decks each of which holds more slides than may be needed to make sure the presentation is well tailored to each target audience. Ms. Falls reviewed each section of the slide decks. She pointed out that these are version one and will change as they are utilized and the IHDW team receives feedback on the presentations.
- ◆ Dr. Epperly asked for a motion for approval and opened the floor to comments. There was a discussion on the process of adding new slides, the required approvals for new slides, and timeframes for approval of new slides by DHW. The IHC moved to adopt the updated communication materials as presented by Mercer.

**SHIP Operations and Advisory Group Reports/Updates – Cynthia York, Administrator, OHPI:**

- ◆ Mary Sheridan provided an update on the Community Health Emergency Medical Services (CHEMS) workgroup. CHEMS met once in January and will meet again in February and March. CHEMS will be preparing recommendations for next steps which will be presented at a future IHC meeting.
- ◆ Mr. Jensen provided the following updates from the HIT workgroup
  - Scott Carrell has stepped down as chair of this workgroup. The HIT workgroup is considering the selection of a chair and co-chair, similar to the structure of the Multi-payer Workgroup.
  - A data mapping subcommittee was formed and has met once in January. Their charge is to address mapping of the clinical quality measures to advance data collection and reporting pathways.

**Closing remarks and Next Steps – Dr. Ted Epperly:**

- ◆ Dr. Epperly asked members if there were any proposed agenda items for upcoming meetings.
- ◆ Dr. Epperly also suggested that IHC members email Ms. York with any agenda topics for upcoming meetings.

There being no further business Dr. Epperly adjourned the meeting at 4:23pm.