



# PROJECT CHARTER

## Population Health Workgroup

Version 4.0 –October 2015

### Workgroup Summary

<b>Chair/Co-Chair</b>	Elke Shaw-Tulloch (Chair), Geri Rackow (Co-Chair)
<b>Mercer Lead</b>	Jennifer Feliciano
<b>SHIP Staff</b>	Miro Barac
<b>IHC Charge</b>	<ul style="list-style-type: none"> <li>▪ Advise the Idaho Healthcare Coalition (IHC) and the regional health collaboratives on population health, both within the patient-centered medical home (PCMH) and in the medical-health neighborhoods to achieve the optimal health outcomes for the broader population.</li> <li>▪ Advise other IHC workgroups on population health.</li> </ul>
<b>SHIP Goals</b>	<ul style="list-style-type: none"> <li>▪ Goal 2: Improve care coordination through the use of electronic health records (EHRs) and health data connections among PCMHs and across the medical-health neighborhood..</li> <li>▪ Goal 3: Establish seven regional health collaboratives to support the integration of each PCMH with the broader medical-health neighborhood.</li> <li>▪ Goal 4: Improve rural patient access to PCMHs by developing virtual PCMHs.</li> <li>▪ Goal 7: Reduce healthcare costs.</li> </ul>

### Business Alignment

<b>Business need</b>	<ul style="list-style-type: none"> <li>▪ Support the seven regional health collaboratives as they transform and address regional population health issues</li> </ul>
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Success Measures	SHIP Desired Outcomes	Measurement	Workgroup's Role
	<ul style="list-style-type: none"> <li>• Improve the health of Idahoans through coordinated care.</li> </ul>	<ul style="list-style-type: none"> <li>• CUM # (%) of patients enrolled in a designated or recognized PCMH whose health needs are coordinated across their local medical-health neighborhood as needed.</li> <li>• Improvements in population health measures based on baselines.</li> </ul>	<ul style="list-style-type: none"> <li>• Identify opportunities for public health and primary care integration within the rRegional health collaboratives that can positively impact SHIP success.</li> <li>• Assist in the development of population health measures.</li> </ul>

**Planned Scope**

<b>Deliverable 1</b>	<b>Result, Product or Service</b>	<b>Description</b>
	<ul style="list-style-type: none"> <li>SHIP Model Test Grant required population health improvement plan.</li> </ul>	<ul style="list-style-type: none"> <li>Assist in the creation of the SHIP Model Test Grant required population health improvement plan. The plan must include, at a minimum, the three priority areas of:                             <ul style="list-style-type: none"> <li>Diabetes</li> <li>Obesity in Children</li> <li>Tobacco</li> </ul> </li> <li>The requirement is fulfilled through the document called <i>Get Healthy Idaho: Measuring and Improving Population Health</i>, created by the Division of Public Health.</li> </ul>
<b>Est. Timeframe</b>	<b>Start:</b> 2/1/2015	<b>End:</b> 8/1/2015
<b>Milestones</b>	<b>Event</b>	<b>Target Date</b>
	<ul style="list-style-type: none"> <li>Completion of the population health assessment.</li> <li>Completion of the SHIP population health improvement plan called <i>Get Healthy Idaho: Measuring and Improving Population Health</i>.</li> </ul>	<ul style="list-style-type: none"> <li>4/30/2015</li> <li>7/31/2015</li> </ul>
<b>Deliverable 2</b>	<b>Result, Product or Service</b>	<b>Description</b>
	<ul style="list-style-type: none"> <li>Population health measures for the Community Health Worker (CHW), Community Health EMS (CHEMS), and telehealth components of SHIP.</li> </ul>	<ul style="list-style-type: none"> <li>Assist in the development of population health measures for the CHW, CHEMS, and telehealth components of the SHIP.</li> </ul>
<b>Est. Timeframe</b>	<b>Start:</b> 6/1/2015	<b>End:</b> 12/31/2015
<b>Milestones</b>	<b>Event</b>	<b>Target Date</b>
	<ul style="list-style-type: none"> <li>Recommend curriculum and delivery methods for CHWs to IHC.</li> <li>Develop a draft of CHEMS measures to recommend to IHC.</li> <li>Convene a Telehealth Council SHIP subcommittee meeting to develop a telehealth expansion plan.</li> </ul>	<ul style="list-style-type: none"> <li>11/11/2015</li> <li>11/11/2015</li> <li>12/31/2015</li> </ul>
<b>Deliverable 3</b>	<b>Result, Product or Service</b>	<b>Description</b>
	<ul style="list-style-type: none"> <li>Population health measures and the sources of those measures.</li> </ul>	<ul style="list-style-type: none"> <li>Propose values to be used as 'baseline' and ongoing measures for population health to the IHC.</li> </ul>
<b>Est. Timeframe</b>	<b>Start:</b> 6/1/2015	<b>End:</b> 12/31/2015

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<b>Milestones</b>	<b>Event</b>	<b>Target Date</b>
	<ul style="list-style-type: none"> <li>Review <i>Get Healthy Idaho: Measuring and Improving Population Health</i>.</li> <li>Review the clinical/quality measures catalog of SHIP.</li> <li>Develop a matrix of population health measures.</li> <li>Determine ongoing population health values.</li> <li>Make recommendations to IHC on measures to be used.</li> <li>Determine 'baseline' population health values</li> </ul>	<ul style="list-style-type: none"> <li>7/23/2015</li> <li>7/23/2015</li> <li>9/30/2015</li> <li>10/7/2015</li> <li>10/14/2015</li> <li>12/31/15</li> </ul>
<b>Deliverable 4</b>	<b>Result, Product or Service</b>	<b>Description</b>
	<ul style="list-style-type: none"> <li>List of opportunities for public health, primary care, and community supports integration within the regional health collaboratives.</li> </ul>	<ul style="list-style-type: none"> <li>Identify opportunities for public health and primary care integration within the regional health collaboratives that can positively impact SHIP success.</li> </ul>
<b>Est. Timeframe</b>	<b>Start:</b> 6/1/2015	<b>End:</b> 12/31/2016
<b>Milestones</b>	<b>Event</b>	<b>Target Date</b>
	<ul style="list-style-type: none"> <li>Develop working definition for public health versus population health.</li> <li>Develop working definition for medical-health neighborhood.</li> </ul>	<ul style="list-style-type: none"> <li>10/31/2015</li> <li>9/30/2015</li> </ul>

**Project Risks, Assumptions, and Dependencies**

<b>Risk Identification</b>	<b>Event</b>	<b>H – M – L</b>	<b>Potential Mitigation</b>	<b>Potential Contingency</b>
	<ul style="list-style-type: none"> <li>Lack of population health data to establish 'baseline' for clinical population health measures.</li> </ul>	M	Determine the population health measures first then establish baseline.	
	<ul style="list-style-type: none"> <li>Data analytics contractor not providing population health measures back to the regional health collaboratives in their dashboards.</li> </ul>	M	Convene meeting with SHIP Staff, DHW leadership and Public Health staff to discuss data analytics contractor RFP.	Public Health collects measures with limited capacity.

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Risk Identification	Event	H – M – L	Potential Mitigation	Potential Contingency
	<ul style="list-style-type: none"> <li>Funding for BRFSS rapidly diminishing.</li> </ul>	H	Find permanent funding for BRFSS	Continue to provide stop-gap support through existing public health division funding.
	<ul style="list-style-type: none"> <li>Scheduling PHWG meetings with members and getting work done.</li> </ul>	L	PHWG executive committee members and Division of Public Health staff create necessary documents for the group to which to respond.	Limit scope of PHWG.
	<ul style="list-style-type: none"> <li>Engaging in Deliverable 4 will identify a broad range of issues and infrastructure gaps to be addressed.</li> </ul>	M	<p>Example – lack of single resource directory: identify non-profits with broad reach; statewide or regional; and develop a comprehensive resource directory of services.</p> <p>The Idaho Wellness Guide, developed by Public Health, may provide this ability.</p>	Engage CHWs and CHEMS to identify and connect to local support services.
<b>Assumptions</b>	<ul style="list-style-type: none"> <li>The group will transform over time as the SHIP grant unfolds.</li> <li>The group may expand and change over time as it tackles different initiatives.</li> </ul>			
<b>Dependencies and Constraints</b>	<ul style="list-style-type: none"> <li>Dependency on data analytics and IHDE contractors and providers to collect population health measures and analyze them.</li> <li>Dependency on Regional Health Collaboratives.</li> <li>Connection to multi-payer workgroup for CHW, CHEMS and telehealth incorporation.</li> </ul>			

**Project Reporting and Scope Changes**

Changes to scope must be approved by the IHC after review by SHIP team.

**Version Information**

<b>Author</b>	Elke Shaw-Tulloch	<b>Date</b>	10/13/15
<b>Reviewer</b>	Geri Rackow	<b>Date</b>	10/13/15

**Charter Approval Signatures**

Approval by the Workgroup on: 10/13/15.

**Final Acceptance**

<b>Name / signature</b>	<b>Title</b>	<b>Date</b>	<b>Approved via email</b>
Elke Shaw-Tulloch	Chair	10/13/2015	<input checked="" type="checkbox"/>
Geri Rackow	Co-Chair	10/13/2015	<input checked="" type="checkbox"/>
Cynthia York	SHIP Administrator	10/13/15	<input checked="" type="checkbox"/>
Katie Falls	Mercer Lead	10/13/15	<input checked="" type="checkbox"/>