



PROJECT CHARTER

Population Health Workgroup

Version 2.0 –September 2015

Workgroup Summary

Chair/Co-Chair	Elke Shaw-Tulloch (Chair), Geri Rackow (Co-Chair)
Mercer Lead	Jennifer Feliciano
SHIP Staff	Miro Barac
IHC Charge	<ul style="list-style-type: none"> ▪ Advise the Idaho Healthcare Coalition (IHC) and the Regional Collaboratives on population health, both within the patient-centered medical home (PCMH) and in the medical/health neighborhoods to achieve the 80% population requirement of CMMI. ▪ Advise other IHC workgroups on population health.
SHIP Goals	<ul style="list-style-type: none"> ▪ Goal 2: Improve care coordination through the use of electronic health records (EHRs) and health data connections among PCMHs and across the medical neighborhood.. ▪ Goal 3: Establish seven regional collaboratives to support the integration of each PCMH with the broader medical neighborhood. ▪ Goal 4: Improve rural patient access to PCMHs by developing virtual PCMHs. ▪ Goal 7: Reduce healthcare costs.

Business Alignment

Business need	<ul style="list-style-type: none"> ▪ Support the seven Regional Health Collaboratives as they transform and address regional population health issues
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Success Measures	SHIP Desired Outcomes	Measurement	Workgroup's Role
	<ul style="list-style-type: none"> • Improve the health of Idahoans through coordinated care. 	<ul style="list-style-type: none"> • CUM # (%) of patients enrolled in a designated or recognized PCMH whose health needs are coordinated across their local medical neighborhood as needed. • Improvements in population health measures based on baselines. 	<ul style="list-style-type: none"> • Identify opportunities for public health and primary care integration within the Regional Collaboratives that can positively impact SHIP success. • Assist in the development of population health measures.

Planned Scope

Deliverable 1	Result, Product or Service	Description
	<ul style="list-style-type: none"> SHIP Model Test Grant required population health improvement plan. 	<ul style="list-style-type: none"> Assist in the creation of the SHIP Model Test Grant required population health improvement plan. The plan must include, at a minimum, the three priority areas of: <ul style="list-style-type: none"> Diabetes Obesity in Children Tobacco The requirement is fulfilled through the document called <i>Get Healthy Idaho: Measuring and Improving Population Health</i>, created by the Division of Public Health.
Est. Timeframe	Start: 2/1/2015	End: 8/1/2015
Milestones	Event	Target Date
	<ul style="list-style-type: none"> Completion of the population health assessment. Completion of the SHIP population health improvement plan called <i>Get Healthy Idaho: Measuring and Improving Population Health</i>. 	<ul style="list-style-type: none"> 4/30/2015 7/31/2015
Deliverable 2	Result, Product or Service	Description
	<ul style="list-style-type: none"> Population health measures for the Community Health Worker, Community EMS, and telehealth components of SHIP. 	<ul style="list-style-type: none"> Assist in the development of population health measures for the Community Health Worker, Community EMS, and telehealth components of the SHIP.
Est. Timeframe	Start: 6/1/2015	End: 12/31/2015
Milestones	Event	Target Date
	<ul style="list-style-type: none"> Recommend curriculum and delivery methods for CHWs to IHC. Develop a draft of CHEMS measures to recommend to IHC. Convene a Telehealth Council SHIP subcommittee meeting to develop a telehealth expansion plan. 	<ul style="list-style-type: none"> 11/11/2015 11/11/2015 12/31/2015
Deliverable 3	Result, Product or Service	Description
	<ul style="list-style-type: none"> Population health measures and the sources of those measures. 	<ul style="list-style-type: none"> Propose values to be used as 'baseline' and ongoing measures for population health to the IHC.
Est. Timeframe	Start: 6/1/2015	End: 12/31/2015

POPULATION HEALTH WORKGROUP (PHWG) PROJECT CHARTER

Milestones	Event	Target Date
	<ul style="list-style-type: none"> Review <i>Get Healthy Idaho: Measuring and Improving Population Health</i>. Review the clinical/quality measures catalog of SHIP. Develop a matrix of population health measures. Determine ongoing population health values. Make recommendations to IHC on measures to be used. Determine 'baseline' population health values 	<ul style="list-style-type: none"> 7/23/2015 7/23/2015 9/30/2015 10/7/2015 10/14/2015 12/31/15
Deliverable 4	Result, Product or Service	Description
	<ul style="list-style-type: none"> List of opportunities for public health and primary care integration within the Regional Collaboratives. 	<ul style="list-style-type: none"> Identify opportunities for public health and primary care integration within the Regional Health Collaboratives that can positively impact SHIP success.
Est. Timeframe	Start: 6/1/2015	End: 12/31/2016
Milestones	Event	Target Date
	<ul style="list-style-type: none"> Develop working definition for public health versus population health. Develop working definition for health neighborhood. 	<ul style="list-style-type: none"> 10/31/2015 9/30/2015

Project Risks, Assumptions, and Dependencies

Risk Identification	Event	H – M – L	Potential Mitigation	Potential Contingency
	<ul style="list-style-type: none"> Lack of population health data to establish 'baseline' for clinical population health measures. 	M	Determine the population health measures first then establish baseline.	
	<ul style="list-style-type: none"> Data analytics contractor not providing population health measures back to the regional health collaboratives in their dashboards. 	M	Convene meeting with SHIP Staff, DHW leadership and Public Health staff to discuss data analytics contractor RFP.	Public Health collects measures with limited capacity.

POPULATION HEALTH WORKGROUP (PHWG) PROJECT CHARTER

Risk Identification	Event	H – M – L	Potential Mitigation	Potential Contingency
	<ul style="list-style-type: none"> Funding for BRFSS rapidly diminishing. 	H	Find permanent funding for BRFSS	Continue to provide stop-gap support through existing public health division funding.
	<ul style="list-style-type: none"> Scheduling PHWG meetings with members and getting work done. 	L	PHWG executive committee members and Division of Public Health staff create necessary documents for the group to which to respond.	Limit scope of PHWG.
Assumptions	<ul style="list-style-type: none"> The group will transform over time as the SHIP grant unfolds. The group may expand and change over time as it tackles different initiatives. 			
Dependencies and Constraints	<ul style="list-style-type: none"> Dependency on data analytics and IHDE contractors and providers to collect population health measures and analyze them. Dependency on Regional Health Collaboratives. Connection to multi-payer workgroup for CHW, CHEMS and telehealth incorporation. 			

Project Reporting and Scope Changes

Changes to scope must be approved by the IHC after review by SHIP team.

Version Information

Author	Elke Shaw-Tulloch	Date	9/28/15
Reviewer	Geri Rackow	Date	9/28/15

Charter Approval Signatures

Approval by the Workgroup on: 9/2/15.

Final Acceptance

Name / signature	Title	Date	Approved via email
Elke Shaw-Tulloch	Chair	MM/DD/YYYY	<input type="checkbox"/>
Geri Rackow	Co-Chair	MM/DD/YYYY	<input type="checkbox"/>
Cynthia York	SHIP Administrator	MM/DD/YYYY	<input type="checkbox"/>
Katie Falls	Mercer Lead	MM/DD/YYYY	<input type="checkbox"/>